

## **Policy and Procedures for the City of Galena Park for Public Comment at Regular City Commission Meetings**

1. Any resident of Galena Park may comment for up to 3 minutes during the time allotted at the end of each regular City Commission Meeting if they comply with these rules.
2. All comment must be respectful in tone and reasonable in nature. No threats, yelling, cursing, harassing or derogatory comments will be allowed. No personal attacks or comments about persons or their family will be allowed. Any violation of these rules will be considered disruptive behavior, and any violator or person who speaks out improperly or without authorization will be removed from City Hall.
3. Any resident wishing to comment must sign up with the City Secretary at least 15 minutes prior to commencement of the Commission Meeting by completing their name, address, phone number, email address and purpose of comment on a form to be provided in the Commission Meeting Room, or they will not be allowed to comment.
4. No member of the Commission may answer, respond or engage in discussion with any person making a comment, and the person making comment shall not seek to have any Commission member respond.
5. The GP Police Chief or police officer in charge at such meeting will strictly enforce these rules and limitations.

We welcome reasonable and respectful comment while ensuring compliance with the Texas Open Meetings laws!